**A regular meeting of Council was held in the Council Chambers at Meath Park, SK on Tuesday December 14, 2021.**

**Attendance Mayor: Michael Hydamacka**

 **Deputy Mayor/Councilor: Kristel Wood**

 **Councilor: Terence Pichette**

 **Administrator: Rebecca Matthews**

**Call to Order A quorum being present, Mayor Michael Hydamacka called the meeting to order at 9:30 am.**

**No. 01-12-21 Agenda**

 **Moved by: Kristel Wood**

 **That we accept the agenda as presented, with the option to add.**

 **CARRIED**

**No. 02-12-21 Regular Minutes**

 **Moved by: Terence Pichette**

 **That the minutes of the regular meeting held November 16th, 2021 be adopted as read. CARRIED**

**No. 03-12-21 Special Minutes**

 **Moved by: Kristel Wood**

 **That the minutes of the special meeting held November 25th, 2021 be adopted as read.**

 **CARRIED**

**No. 04-12-21 Correspondence**

 **Moved by: Kristel Wood**

 **That the following correspondence having been read, be filed.**

 **Stephen Friedt – Technical Safety Authority – Email dated November 23rd, 2021**

 **NCTPC – September Meeting Minutes – Email dated December 2nd, 2021**

 **Ministry of Highways – Bridge Repairs – Emailed dated December 9th, 2021**

 **CARRIED**

**No. 05-12-21 Financials**

 **Moved by: Kristel Wood**

 **That the Statement of Financial Activities for November 2021 be accepted as presented.**

 **CARRIED**

**No. 06-12-21 Accounts for Approval**

 **Moved by: Kristel Wood**

 **That the accounts submitted for payment totaling $30,968.05 as per attached listing of vouchers #2786 – 2808 be approved for payment.**

 **AND FURTHER THAT the November 2021 payroll transferred by direct deposit through Paymate in the amount of $4399.50 be approved for payment.**

 **CARRIED**

**No. 07-12-21 Accounts for Ratification**

 **Moved by: Terence Pichette**

 **That we ratify payment of electronic transfers & debit card payments No. 278 – 288 totaling $6,783.64 as per attached listing presented by the Administrator.**

 **CARRIED**

**No. 08-12-21 Assessor and Tax Collector**

 **Moved by: Terence Pichette**

 **That we appoint Rebecca Matthews as assessor and tax collector for the year 2022.**

 **CARRIED**

**No. 09-12-21 Accountants**

 **Moved by: Kristel Wood**

 **That we appoint Jensen and Stromberg Chartered Professional Accountants as the accountants for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 10-12-21 Bylaw Enforcement**

 **Moved by: Terence Pichette**

 **That we appoint the Commissionaires as bylaw officers for the Village of Meath Park for the year 2022. CARRIED**

**No. 11-12-21 Building Inspector**

 **Moved by: Kristel Wood**

 **That we appoint Chris Letendre, BB Enforcement Services, as the Building Inspector for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 12-12-21 Meath Park Community Club**

 **Moved by: Kristel Wood**

 **That we appoint Terence Pichette as the representative for the Meath Park Community Club for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 13-12-21 Garden River Fire Association**

 **Moved by: Terence Pichette**

 **That we appoint Michael Hydamacka as the representative for the Garden River Fire Association for the Village of Meath Park for the year 2022 with Terence Pichette as the alternate.**

 **CARRIED**

**No. 14-12-21 North Central Transportation Planning**

 **Moved by: Kristel Wood**

 **That we appoint Kristel Wood to be the North Central Transportation Planning representative for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 15-12-21 North Central Waste Management**

 **Moved by: Terence Pichette**

 **That we appoint Kristel Wood to be the North Central Waste Management representative for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 16-12-21 North Central Aid Association**

 **Moved by: Kristel Wood**

 **That we appoint Rebecca Matthews as the voting representative and Kristel Wood as the alternate voting representative for the North Central Aid Association for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 17-12-21 Wapiti Regional Library**

 **Moved by: Terence Pichette**

 **That we appoint Kristel Wood to be the Wapiti Regional Library representative for the Village of Meath Park for the year 2022.**

 **CARRIED**

**No. 18-12-21 Rescind Motion**

 **Moved by: Terence Pichette**

 **That we rescind motion #13-11-21.**

 **CARRIED**

**No. 19-12-21 Christmas Gift Cards**

 **Moved by: Terence Pichette**

 **That Council purchase gift cards, not to total more than $500.00 for the employees as per below:**

 **Administrator – Rebecca Matthews - $100.00**

 **Assistant – Jobina Comeau - $100.00**

 **Foreman & WTP Operator – Lyle Forrest - $100.00**

 **Public Works – Scott Maher - $50.00**

 **Relief Water Operator – Rob Matthews - $50.00**

 **Summer Student – Kasey Wood - $50.00**

 **Summer Student – Jordyn Sachkowski - $50.00**

 **CARRIED**

**No. 20-12-21 Void Cheques**

 **Moved by: Terence Pichette**

 **That we void cheque numbers 2786, 2787, and 2792.**

 **CARRIED**

**No. 21-12-21 UMAAS Membership**

 **Moved by: Kristel Wood**

 **That we pay the membership of $180.00 for Administrator Rebecca Matthews with UMAAS for 2022.**

 **CARRIED**

**No. 22-12-21 SUMA Membership**

 **Moved by: Terence Pichette**

 **That we renew the membership with SUMA for the year 2022 in the amount of $707.05.**

 **CARRIED**

 **Public Works Foreman and Water Treatment Plant Operator Lyle Forrest entered Council Chambers at 10:27 am.**

 **Lyle Forrest left Council Chambers at 10:58 am.**

**No. 23-12-21 Federation of Canadian Municipalities**

 **Moved by: Kristel Wood**

 **That we renew the membership with the Federation of Canadian Municipalities (FCM) for the year 2022 in the amount of $132.01.**

 **CARRIED**

**No. 24-12-21 SAMA Certificate of Confirmation**

 **Moved by: Terence Pichette**

 **That we acknowledge receipt of the Certificate of Confirmation from the Saskatchewan Assessment Management Agency (SAMA) confirming the 2021 assessment roll for the Municipality as follows:**

 **(percentage of values applied):**

 **Confirmed Exempt Assessment $2,470,890**

 **Confirmed Taxable Assessment $7,090,250**

 **Total $9,561,140**

 **CARRIED**

**No. 25-12-21 WCB Certificates**

 **Moved by: Kristel Wood**

 **That we acknowledge the 2021 and 2022 Certificate of Achievement from the Saskatchewan Workers’ Compensation Board and WorkSafe Saskatchewan.**

 **CARRIED**

**No. 26-12-21 Municipal Revenue Sharing**

 **Moved by: Kristel Wood**

 **The Council of the Village of Meath park confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:**

* **Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;**
* **Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;**
* **In Good Standing with respect to the reporting and remittance of Education Property Taxes;**
* **Adoption of a Council Procedures Bylaw;**
* **Adoption of an Employee Code of Conduct; and**
* **All members of council have filed and annually updated their Public Disclosure Statements, as required; and**

 **That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.**

 **CARRIED**

**No. 27-12-21 ConX**

 **Moved by: Kristel Wood**

 **That we install the ConX Public Works System with the following features for the starting set up cost of $400.00 and the starting monitoring costs of $15.00 per month.**

 **LOST**

**No. 28-12-21 Water Treatment Plant Report**

 **Moved by: Terence Pichette**

 **That the council accept as presented the Water Treatment Plant monthly report for November 2021, submitted by Lyle Forrest.**

 **CARRIED**

**No. 29-12-21 Joint Water Plant Operator**

 **Moved by: Terence Pichette**

 **That we write Candle Lake a letter proposing the joint water plant operator be a permanent agreement. Splitting all training cost between the three (3) Villages.**

 **CARRIED**

**No. 30-12-21 Convention**

 **Moved by: Kristel Wood**

 **That we approve Administrator Rebecca Matthews and Terence Pichette to attend the 2022 SUMA Convention in Regina April 3rd – 6th, all expenses paid.**

 **CARRIED**

**No. 31-12-21 Reserve Account**

 **Moved by: Terence Pichette**

 **That we transfer $10,000.00 to our infrastructure account from the 2020 surplus.**

 **CARRIED**

**No. 32-12-21 Bylaw**

 **Moved by: Terence Pichette**

 **That bylaw No. 09-2021 being a bylaw to establish property tax incentives and penalties be read a first time.**

 **CARRIED**

**No. 33-12-21 Bylaw**

 **Moved by: Kristel Wood**

 **That bylaw No. 09-2021 be read a second time.**

 **CARRIED**

**No. 34-12-21 Bylaw**

 **Moved by: Terence Pichette**

 **That bylaw No. 09-2021 be given three readings at this meeting.**

 **CARRIED**

**No. 35-12-21 Bylaw**

 **Moved by: Kristel Wood**

 **That bylaw No. 09-2021 being a bylaw to establish property tax incentives and penalties be read a third time and adopted.**

 **CARRIED**

**No. 36-12-21 Next Meeting**

 **Moved by: Terence Pichette**

 **That the next regular meeting of Council be set for January 11th, 2022 at 9:30 am.**

 **CARRIED**

**No. 37-12-21 Adjourn**

 **Moved by: Kristel Wood**

 **That this meeting adjourned at 11:40 pm.**

 **CARRIED**

**Minutes adopted by resolution of Council on the 11th day of January, 2022.**

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**Mayor, Michael Hydamacka Administrator, Rebecca Matthews**