

**VILLAGE OF MEATH PARK
REGULAR MEETING MINUTES
Tuesday, January 19th 2021**

A regular meeting of Council was held in the Council Chambers at Meath Park, SK on Tuesday January 19th, 2021.

Attendance Mayor: Michael Hydamacka
Deputy Mayor/Councilor: Kristel Wood
Councilor: Lyle Forrest
Acting Administrator: Rebecca Matthews

Call to Order A quorum being present, Mayor Hydamacka called the meeting to order at 10:30 am.

No. 01-01-21: Minutes
Moved by: Kristel Wood
That the minutes of the regular meeting held December 15th, 2020 be adopted as read.
CARRIED

No. 02-01-21: Correspondence
Moved by: Lyle Forrest
That the following correspondence having been read, be filed.

Todd Lewis – APAS – Letter dated December 17th, 2020
Sharon Muntain – Community Futures – Letter dated December 2020
CARRIED

No. 03-01-21: Financials
Moved by: Kristel Wood
That the statement of Financial Actives for December 2020 be accepted as presented.
CARRIED

No. 04-01-21: Accounts for Approval
Moved by: Lyle Forrest
That the accounts submitted for payment totaling \$41,734.96 as per attached listing of vouchers #2589 – 2600 be approved for payment.
CARRIED

No. 05-01-21: Accounts for Ratification
Moved by: Kristel Wood
That we ratify payment of electronic transfer & Debit card Payments No. 167 - 175 totaling \$8,684.01 as per attached listing presented by the Acting Administrator.
CARRIED

No. 06-01-21: Water Treatment Plant
Moved by: Kristel Wood
That the Council accept as presented the Water Treatment Plant monthly report for December 2020.
CARRIED

No. 07-01-21: SUMA Membership
Moved by: Lyle Forrest
That we renew the membership with SUMA for the year 2021 in the amount of \$692.98.
CARRIED

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- No. 08-01-21: Mentoring**
Moved by: Lyle Forrest
That we acknowledge December's mentoring report, submitted by Kyle Van Den Bosch.
CARRIED
- Water Treatment Plant Operator Celeste Sipko entered Council Chambers at 11:08 am.
- Water Treatment Plant Operator Celeste Sipko left Council Chambers at 11:27 am.
- No. 09-01-21: Grant Confirmation Report**
Moved by: Kristel Wood
That we acknowledge the 2020 Grant Payment Confirmation Report from the Financial Management Unit of Municipal Infrastructure and Finance.
CARRIED
- No. 10-01-21: Saskatchewan Worker's Compensation Board**
Moved by: Lyle Forrest
That we accept the minimum positional coverage provided by Saskatchewan Worker's Compensation Board for 2021 of \$38,442.00 for the elected officials.
CARRIED
- No. 11-01-21: Saskatchewan Lotteries Trust Fund Grant**
Moved by: Kristel Wood
That we apply for the Saskatchewan Lotteries Trust Fund Grant for the year 2022.
CARRIED
- No. 12-01-21: Canada Summer Jobs Grant**
Moved by: Kristel Wood
That we authorize Acting Administrator Rebecca Matthews to apply for the Canada Summer Jobs Grant 2021 for two (2) employees.
CARRIED
- No. 13-01-21: Conexus Credit Union Account**
Moved by: Lyle Forrest
That we move our Conexus Credit Union savings account to a 90 day redeemable at .6% account.
CARRIED
- No. 14-01-21: Void Cheque**
Moved by: Kristel Wood
That we void cheque number 2586.
CARRIED
- No. 15-01-21: Audit**
Moved by: Lyle Forrest
That we appoint Jensen and Stromberg Chartered Professional Accountants to conduct the 2020 audit for the Village of Meath Park, for the cost of \$4,700.00.
CARRIED

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- No. 16-01-21: Office Assistant**
Moved by: Kristel Wood
That we pay the RM of Garden River #490 an additional \$1,000.00 per month for their Office Assistant to work for the Village of Meath Park one day per week, effective February 1st, 2021.
CARRIED
- No. 17-01-21: Banking**
Moved by: Kristel Wood
That we authorize Jobina Comeau, Office Assistant, to access the Village's bank accounts at the Conexus Credit Union through the use of on-line banking and that she be authorized to obtain a login number.
CARRIED
- No. 18-01-21: Seasonal Employee**
Moved by: Lyle Forrest
That we lay off seasonal employee Scott Maher effective December 31st, 2020. To be on call as needed for the remainder of the winter season.
CARRIED
- No. 19-01-21: Bylaw No.01-2021**
Moved by: Lyle Forrest
That bylaw No.01-2021 being a bylaw to provide water conservation measures be read a first time.
CARRIED
- No. 20-01-21: Bylaw No. 01-2021**
Moved by: Kristel Wood
That bylaw No. 01-2021 be read a second time.
CARRIED
- No. 21-01-21: Bylaw No. 01-2021**
Moved by: Lyle Forrest
That bylaw No. 01-2021 be given three readings at this meeting.
CARRIED UNANIMOUSLY
- No. 22-01-21: Bylaw No. 01-2021**
Moved by: Kristel Wood
That bylaw No. 01-2021 being a bylaw to provide water conservation measures be read a third time and adopted.
CARRIED

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No. 23-01-21: Revenue Sharing

Moved by: Lyle Forrest

The Council of the Village of Meath Park confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- **Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;**
- **Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;**
- **In Good Standing with respect to the reporting and remittance of Education Property Taxes;**
- **Adoption of a Council Procedures Bylaw;**
- **Adoption of an Employee Code of Conduct; and**
- **All members of council have filed and annually updated their Public Disclosure Statements, as required; and**

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (use only if not all requirements are met); and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

No. 24-01-21: Next Meeting

Moved by: Kristel Wood

That the next regular meeting of Council be set for February 16th, 2021 at 9:30 am.

CARRIED

No. 25-01-21: Adjourn

Moved by: Lyle Forrest

That this meeting adjourned at 12:15 pm.

CARRIED

Minutes adopted by resolution of Council on the 16th day of February, 2021.

Mayor, Michael Hydamacka

Acting Administrator, Rebecca Matthews